

6th Call for Project Proposals – Project Application Guidelines v2

1. **Page 29:** Paragraph 7. Submission Procedure – Footnote added:
“⁶ Establishment Acts as well as Documents in points 7, 8 and 10 below can be submitted in the original languages of the beneficiaries.”
2. **Page 30:** Point 7 - Footnote deleted:
“~~Documents in points 7, 8 and 11 can be submitted in the original languages of the beneficiaries.~~”
3. **Page 30:** Point 9 – the phrase “in Excel” was added:
*“Justification of Budget Costs **in Excel and...**”*
4. **Page 31:** Rephrasing:
*“Documents ~~under points 2, 3, 4, 5, 6, 7, 9, 10 and 11~~ must be submitted **officially** signed ~~(i.e. by the legal representative)~~ and stamped, in a scanned version. The originals will be submitted upon request at a later stage.”*
5. **Page 31:** Extension of the deadline in Phase 1:
*“The proposal **must be submitted no later than the 07/10/2019 by 15:00 hour local time**”*
6. **Page 33:** Paragraph 8.1 Procedure - Rephrasing:
*“^{2nd} **phase: Administrative Compliance 2 and Quality Assessment of the projects**
 The Projects that qualified for Phase 2 will be subject to **Administrative and Technical Compliance according to the Electronic Submission Requirements and to Quality Assessment** based on a scoring system using **core selection criteria**.”*
7. **Page 37:** ANNEX I: Evaluation Criteria – Correction of table 2. Eligibility criteria (YES/ NO) - Rephrasing/Corrections according to the Call document

2. Eligibility criteria (YES/ NO)	
a)	Are <i>all PBs in the project</i> eligible to participate in the 6 th Call for Proposals, i.e. are they (select all that apply):
A.	National bodies with exclusive competences with regard to the objectives of the present call. YES <input type="checkbox"/> NO <input type="checkbox"/>
B.	NGO having as a primary function to represent specific sectors or to support business sector development Bodies governed by public law whose major function (as indicated in their establishment act) is clearly related to providing support and promotion to entrepreneurship. YES <input type="checkbox"/> NO <input type="checkbox"/>
C.	Bodies governed by public law private organizations whose major function (as indicated in their establishment act) is clearly related to providing support and promotion to entrepreneurship. YES <input type="checkbox"/> NO <input type="checkbox"/>

9. **Pages 38-39:** ANNEX I: Evaluation Criteria – Correction of table 2. Eligibility criteria (YES/ NO)- Rephrasing/Corrections according to the Call document

d)	Are the project budget and costs in line with the limits set in the Call for proposals	YES <input type="checkbox"/> NO <input type="checkbox"/>	(in order to receive a YES score, it should receive YES in all respective limits)
Cost Line Items	Limit	Within limit?	
Staff costs (flat rate)	up to 20% of the PB direct costs	YES <input type="checkbox"/>	
or Staff costs (real costs)	up to 50% of the PB budget	NO <input type="checkbox"/>	

Office and administration (flat rate)	up to 15% of PB's staff costs	YES <input type="checkbox"/>		
or		NO <input type="checkbox"/>		
Office and administration (real costs)	up to 4% of PB budget			
Management (excluding preparation and GR FLC audit)	up to 10% of PB budget	YES <input type="checkbox"/>		
		NO <input type="checkbox"/>		
Preparation	up to 3% of project total budget	YES <input type="checkbox"/>		
		NO <input type="checkbox"/>		
GR FLC costs	Up to 2% of the PB's budget	YES <input type="checkbox"/>		
		NO <input type="checkbox"/>		
Project Totals	250.000 euro <x	YES <input type="checkbox"/>		
	<700.000 euro	NO <input type="checkbox"/>		
Costs outside eligible area	max. 20% of project total	YES <input type="checkbox"/>		
		NO <input type="checkbox"/>		

10. Page 42: 2nd phase evaluation – Detailed Project Application – Table 1. Administrative compliance 2 (YES/NO) – Rephrasing/corrections according to the Call document

b) Are the scanned versions of the following requested documents uploaded in the MIS in the formats as requested in section 7:	YES <input type="checkbox"/> NO <input type="checkbox"/>
• The updated Partnership Declaration	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• The declaration that the project is not generating revenues	YES <input type="checkbox"/> NO <input type="checkbox"/>
• The declaration of non-distribution of profits	YES <input type="checkbox"/> NO <input type="checkbox"/>
• The State Aid Declaration	YES <input type="checkbox"/> NO <input type="checkbox"/>
• The decision of the designated management body of each Project Beneficiary	YES <input type="checkbox"/> NO <input type="checkbox"/>
• "Scope of the Project and Sustainability"	YES <input type="checkbox"/> NO <input type="checkbox"/>
• the Justification of Budget Costs presented in the requested format, completed for the total project budget, in Excel format	YES <input type="checkbox"/> NO <input type="checkbox"/>
• Bills of Quantities and Costs to the foreseen infrastructure activities, signed and stamped by the Legal Representative of the relevant Project Beneficiary, in PDF format	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
	N/A= Not Applicable

11. Page 44: B. QUALITY ASSESSMENT – Point b - Rephrasing/correction according to the Call document

b) Is the target of the indicator "CO01: Productive investment: Number of enterprises receiving support" realistic and achievable? To what extent does the project contribute to the main Programme indicator targets? (i.e. CO01: Productive investment: Number of enterprises receiving support=275)	0=no {0%} 1=barely {<20%} 2=satisfactorily {20-30%} 3=extensively {over 30%}	Section F
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