

## FAQs (v.1) on the 6<sup>th</sup> Call\_Date: 19/07/2019

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**Q.1)** Does the limitation of 1 proposal per department per university apply to Faculties or Departments (Bulgarian side)? We suppose that 'Faculty' is the right term for the Bulgarian side, but we would like to have your confirmation for "One proposal per faculty per university".

**A.1)** Each Department (or Faculty in Bulgaria, according to the structure of Bulgarian Tertiary Institutions) can participate in no more than 1 project proposals.

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**Q.2)** Is it true that the university can participate in no more than 3 proposals with 3 faculties?

**A.2)** Yes, each University (or Research Center) can participate with different Departments/Faculties (or Institutes) in up to 3 proposals

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**Q.3)** Who is supposed to sign the proposals – the legal representative of the university (the Rector) or the Deans of each faculty?

**A.3)** In case Departments / Faculties do not have a legal personality, all related documents are signed by the legal representative of the respective University.

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**Q.4)** Regarding the 6th call Greece-Bulgaria can a pharmacy/ biology department participate in the programme? With the scope to enhance entrepreneurship with the aim to develop a new product for health market?

**A.4)** Please refer to Paragraph 3. Eligible beneficiaries – Eligible end recipients-Eligibility Terms and Conditions on page 12 of the document "Indirect Assistance Guidelines\_final". Please note that according to the Call: "Especially for Universities and Research Centres, only one (1) Department per University or one (1) Institute per Research Centre may apply per proposal. The participating Department or Institute must have as their major academic activity the provision of support and promotion of entrepreneurship. Each University/Research Center can participate with different Departments/Institutes in up to 3 proposals".

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**Q.5)** Small Enterprises' Institute of the Hellenic Confederation of Professionals Craftsmen and Merchants (IME GSEVEE) has his headquarters in Athens, but also has an official branch in Thessaloniki . The Legal Representative, the Board of Director, and the VAT number is common bot for the central headquarters and

the branch. So, I would like to ask you if IME GSEVEE could submit a proposal in the framework of the 6th call of Greece-Bulgaria 2014-20 Programme and which kind of documentation do you need to prove the establishment and operation of this Branch.

**A.5)** Please refer to Paragraph 3. Eligible beneficiaries – Eligible end recipients- Eligibility Terms and Conditions of the Call document. You should check your organization's establishment legal act and decide if it falls under one of the mentioned categories and if yes, if it also fulfils the conditions, in order to be eligible to participate in this call. In addition, for beneficiaries and/or activities outside the Programme area, refer to Chapter 3.2 - Beneficiary Location and Location of activities of the Call document.

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**Q.6)** Phase 1 (must be submitted to the MA/JS by post service or in person): a short project application signed and stamped by the Legal Representative of the LB (standard form provided in Annex 2) must be submitted with the following attachments:

- Establishment Acts of all Project Beneficiaries:
- Partnership Declaration signed and stamped by the legal representatives of all project beneficiaries (standard form provided in Annex 3) The project will be screened/evaluated according to the 1st phase evaluation criteria (see ANNEX I).

Where exactly in the Call document can we find which documents are defined as "establishment acts" according to nature of the entity?

**A.6)** There is no such reference made in the Call documents. What is needed is to provide the necessary documents (such as constitution, founding documents or whatever document is defined by the country's relevant legislation) that will allow evaluators to determine the type and the eligibility of the entity as defined in the call document.

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**Q.7)** If an applicant responds to all the eligibility criteria, could it be a newly established organization?

**A.7)** Please refer to Chapter 3, pages 12-13, of the Indirect Assistance Guidelines of the 6<sup>th</sup> Call, where the terms and conditions of the eligible beneficiaries are mentioned.

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**Q.8)** In the criteria where the previous experience of the beneficiary will be estimated, can we describe the experience of a beneficiary's member-Legal entity or an individual? In other words, will the experience of a member of the board of the applicant /rather than the applicant himself/ be taken into account?

**A.8)** Please refer to Chapter 8 and Annex I of the Indirect Assistance Guidelines of the 6<sup>th</sup> Call, where are described the evaluation procedure and criteria for the Lead Beneficiary and the Project Beneficiaries.

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**Q.9)** An NGO from Bulgaria has its headquarters in Sofia but has a registered branch in Blagoevgrad. They want to participate to the project through their branch (implement all activities there) since Sofia is not an eligible area for the Programme. Is this NGO eligible to participate under the aforementioned circumstances?

**A.9)** Please refer to Chapter 3, page 13, of the Indirect Assistance Guidelines of the 6<sup>th</sup> Call, where the terms and conditions of the eligible beneficiaries are mentioned.

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**Q.10)** Can Regional Authorities and/or Municipalities participate in the 6<sup>th</sup> Call?

**A.10)** According to Chapter 3, of the Indirect Assistance Guidelines of the 6<sup>th</sup> Call, where the terms and conditions of the eligible beneficiaries are mentioned, Regional Authorities and/or Municipalities are not able to participate in this call.

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**Q.11)** We would like to clarify an issue regarding the eligibility of beneficiaries under the 6<sup>th</sup> Call for Proposals of INTERREG V-A COOPERATION PROGRAMME: GREECE – BULGARIA 2014-2020 CCI: 2014TC16RFCB022.

More specifically our question concerns bodies governed by public law as defined in Article 2, paragraph 1, sub-paragraph 4) of Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 on public procurement and repealing Directive 2004/18/EC and in compliance with the national legislation of Bulgaria, established for the specific purpose of meeting needs in the general interest (needs not having an industrial or commercial character).

Dimitrovgrad municipality has established, with a decision of the municipal council, a municipal enterprise to work for the specific purpose of meeting needs in the general interest (not having an industrial or commercial character). It totally covers the eligibility conditions in p. 3.1 on page 12 of Project Application Guidelines:

- It is financed, for the most part, by local authorities
- It is subject to management supervision by Municipal council
- Its administrative management is carried out by the Municipal council and the Mayor of Dimitrovgrad

It is an enterprise, established in accordance with the Municipal Property Act, art. 52 - The municipal enterprise is a specialized unit of the municipality for the implementation of local activities and services. It performs its activity on the basis of regulations adopted by the municipal council.

Our question is on the base of the above mentioned characteristics – Is a Municipal Enterprise eligible beneficiary for developing a project under the 6th Call for Proposals of INTERREG V-A COOPERATION PROGRAMME: GREECE – BULGARIA 2014-2020?

**A.11)** The submission procedure within the framework of the 6th call is in two phases.

- The first phase (must be submitted to the MA/JS by post service or in person) where there is a brief description of the activities with some justifying documents
- The second phase which you submit electronically the full application with all justifying documents

Everything is presented in details in Chapter «7: Submission procedure» of the document titled «Indirect Assistance Guidelines» which is in the Call documents

During the 1st Phase you should review Chapter «3: Eligible beneficiaries – Eligible end recipients- Eligibility Terms and Conditions», where according to the conditions mentioned, is defined the eligibility of potential Final Beneficiaries.

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**Q.12)** We are registered under the Non-Profit Legal Entities Act. The legal entity is a foundation that develops its activity for private benefit. Our headquarters is in the eligible cross-border area. Our question is: Are we eligible beneficiaries under the announced VI invitation?

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**Q.13)** I am interested in the programme Interreg Greece- Bulgaria, 6th Call. I would like to ask if there will be new programme events in Bulgaria and Greece and when?

**A.13)** Please be advised that any relevant news concerning the organization of info days for the 6th call will be put on our website, so please visit it regularly.

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**Q.14)** According to the cooperation programme the enterprises supported by the proposed project should be newly established (up to three years operation), something that is not mentioned in the call. Should this specification be considered for the determination of the 2nd programme output indicator "Number of new enterprises be supported"?

**A.14)** The Cooperation Programme includes newly established SMEs and potential entrepreneurs as main, but not exclusive, target groups. The indicative list of eligible activities in Section 4 of the Indirect Assistance Guidelines mentions a number of activities supporting newly established SMEs, new ideas and improvement of the entrepreneurship climate. The number of newly established enterprises that will receive support could be used for the target value of the second output indicator that appears in the Application Form.

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**Q.15)** In page 39 of the indirect assistance guidelines, 1st phase's evaluation criteria, seven economic sectors are mentioned. If the project activities are indirectly related with one of them then it can positively evaluated. In the same criterion there is another choice "Other according to the Call's Objective" that is not clear. Could you please give more information/clarifications on this sub-choice?

**A.15)** This option applies in the case that activities in a project proposal do not refer to any of the specifically mentioned economic sectors but still it improves entrepreneurial support systems for SMEs in the cross-border area which is the Call's Objective.

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**Q.16)** During the 1st phase, shall the original signed partnership declaration by all the partners be included in the application or a printed version can be sent instead?

**A.16)** As per Section 7 of the Indirect Assistance Guidelines, a Short Project Application, the Partnership Declaration signed and stamped by the legal representatives of all project beneficiaries and the rest of the documents mentioned, must be submitted to the MA/JS by post service or in person. The correct procedure would be to have all signatures of the Partnership Declaration in a single original form. However, a copy of the original signatures on separate page per partner could be acceptable during the 1st phase.

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**Q.17)** In the 1st phase, the project's budget should be presented in the Short Project Application Form. Is it possible to change the budget in the 2nd phase? If yes, which can be the fluctuation of this change (%)?

**A.17)** The project overall budget as defined in the Short Application Form in the 1st phase, should not be exceeded during the 2nd phase. However it can be decreased. Changes and reallocations among the actions and budget categories are possible in the case of new circumstances/change of partnership and upon justification, but they should not affect the initial goals and expected results of the project proposal.

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**Q.18)** According to the call, "only one (1) Department per University or one (1) Institute per Research Centre may apply per proposal. The participating Department or Institute must have as their major academic activity the provision of support and promotion of entrepreneurship." Please clarify, if the term "university" refers to i.e the entire structure of the Aristotle University of Thessaloniki or its faculties e.g. Faculty of Engineering, Faculty of Agriculture, Forestry and Natural Environment etc.

**A.18)** In the context of the Call, the term "university" refers to the entire structure while "department" refers to "faculty".

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**Q.19)** Regarding the 1<sup>st</sup> phase of proposal submission for the 6<sup>th</sup> Call of the CBC Greece-Bulgaria we have one question. As for the Partnership is it OK to have one page per partner for signatures (in that case it is obvious that the form will be submitted compiled) or we have to circulate the form in order to collect signatures in a single form?

**A.19)** As per Section 7 of the Indirect Assistance Guidelines, a Short Project Application, the Partnership Declaration signed and stamped by the legal representatives of all project beneficiaries and the rest of the documents mentioned, must be submitted to the MA/JS by post service or in person. The correct procedure would be to have all signatures of the Partnership Declaration in a single original form. However, a copy of the original signatures on separate page per partner could be acceptable during the 1st phase.

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**Q.20)** We intend to submit a project for the food culture, as a prosper way to promote cross border cooperation between Northern Greece and a future-chosen Bulgarian territory. So far we want to make sure that a certain Greek partner is eligible or not. More information you may find: <http://agromacedonia.gr/etaireia/> So please be kind enough to inform us accordingly. Highlights of the perspective partner are: - Name "Agro-food Partnership of the Region of Central Macedonia -

nonprofit Partners.\" - The Agro-food Partnership is a civil association nonprofit and up 18 members. - Besides the basket promotion mechanism is policy implementation body throughout the agri-food sector. - The company has a duration of twenty (20) years from the date of registration of this General Commercial Register. - involved six municipalities -Lagkada, Paeonia, Thermaikos, Delta, Kilkis, Oraiokastrou- the Region of Central Macedonia, Aristotle University of Thessaloniki, American Farm School, Association of Industries of Northern Greece, Chambers of Chalkidiki and Serres prefectures, Agricultural Union cooperatives of Thessaloniki, Exporters Association, Wine Producers Association of the Northern Greece Vineyard, Halkidiki Hotel Association, Gaia Business, Central Vegetable Market Merchants Association.

**A.20)** The submission procedure within the framework of the 6th call is in two phases.

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Everything is presented in details in Chapter «7: Submission procedure» of the document titled «Indirect Assistance Guidelines» which is in the Call documents

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**Q.21)** Ref. 3. Eligible beneficiaries: Is it possible an NGO, that was registered in other region, but it was preregistered in the eligible regions before submitting the proposal, to apply for funding (PB).

**A.21)** The submission procedure within the framework of the 6th call is in two phases.

- The first phase (must be submitted to the MA/JS by post service or in person) where there is a brief description of the activities with some justifying documents
- The second phase which you submit electronically the full application with all justifying documents

Everything is presented in details in Chapter «7: Submission procedure» of the document titled «Indirect Assistance Guidelines» which is in the Call documents

During the 1st Phase you should review Chapter «3: Eligible beneficiaries – Eligible end recipients- Eligibility Terms and Conditions», where according to the conditions mentioned, is defined the eligibility of potential Final Beneficiaries.

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**Q.22)** If a University department applies, what do you mean by "their major academic activity the provision of support and promotion of entrepreneurship". Usually University departments have the "educationing students" as a major activity. Some departments, such as a Department of Economics for instant, might have organized events for supporting the entrepreneurship, but this cannot be their main activity.

**A.22)** We refer to the relationship between their major academic activity and the provision of support and promotion of entrepreneurship in the eligible area.

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**Q.23)** Ref. QUALITY ASSESSMENT, cooperation and capitalization: With what kind of document the previous experience of the PB and the partners will be proved?

**A.23)** You can use any type of documents and/or other material that will give to the evaluators the necessary input to assess the existence and the degree of fulfillment those criteria.

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