

# Interreg Greece-Bulgaria

European Regional Development Fund



## **5<sup>th</sup> Call for Project Proposals**

**State Aid Management Information System - SAMIS**

**User Manual for the Monitoring Committee members**

## Contents

LOGIN TO SAMIS.....	3
THE INTERREG MENU .....	4
a. Information:.....	5
b. Minutes/Decisions.....	6
c. Submissions (VIEW RIGHTS ONLY) .....	7
d. Protocol (VIEW RIGHTS ONLY).....	10
e. First Level Evaluation (VIEW RIGHTS ONLY) .....	12
f. Second Level Evaluation (VIEW RIGHTS ONLY) .....	16

## LOGIN TO SAMIS

1. Enter the link: [https://www.ependyseis.gr/mis/\(S\(xfnr3t45ns5jz245jsgk05zn\)\)/System/Login.aspx?ReturnUrl=%2fmis%2fdefault.aspx](https://www.ependyseis.gr/mis/(S(xfnr3t45ns5jz245jsgk05zn))/System/Login.aspx?ReturnUrl=%2fmis%2fdefault.aspx)

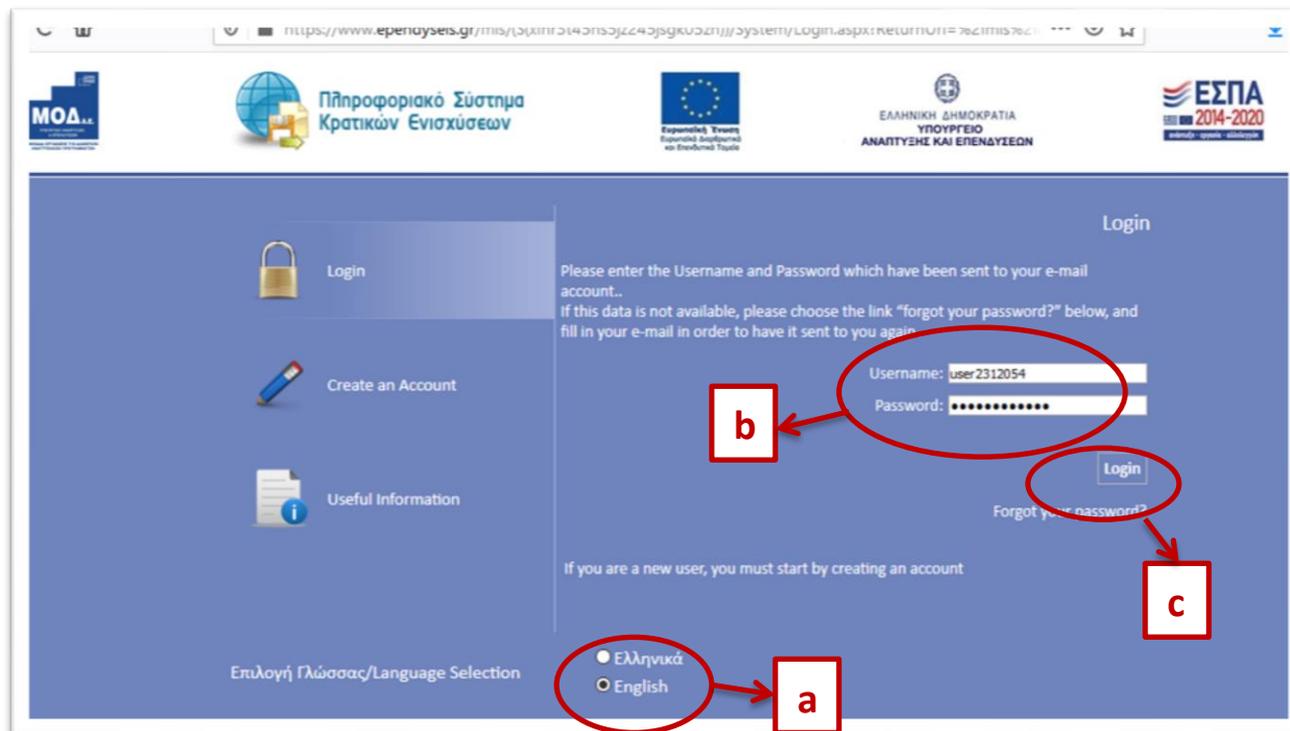
2. In the screen that appears

a. choose the English language

b. add your credentials:



c. click the "Login" button



The screenshot shows the login page of the SAMIS system. The page has a blue header with logos for MOA, the Ministry of Education and Religious Affairs, the European Union, and the Ministry of Education and Religious Affairs. The main content area is blue and contains a login form. The form has a title "Login" and instructions: "Please enter the Username and Password which have been sent to your e-mail account.. If this data is not available, please choose the link 'forgot your password?' below, and fill in your e-mail in order to have it sent to you again." The form includes fields for "Username" (containing "user2312054") and "Password" (containing "\*\*\*\*\*"). A "Login" button is located below the password field. A "Forgot your password?" link is also present. At the bottom left, there is a "Language Selection" section with radio buttons for "Ελληνικά" (selected) and "English". Annotations with red boxes and arrows point to the "English" radio button (labeled 'a'), the "Username" and "Password" fields (labeled 'b'), and the "Login" button (labeled 'c').

## THE INTERREG MENU

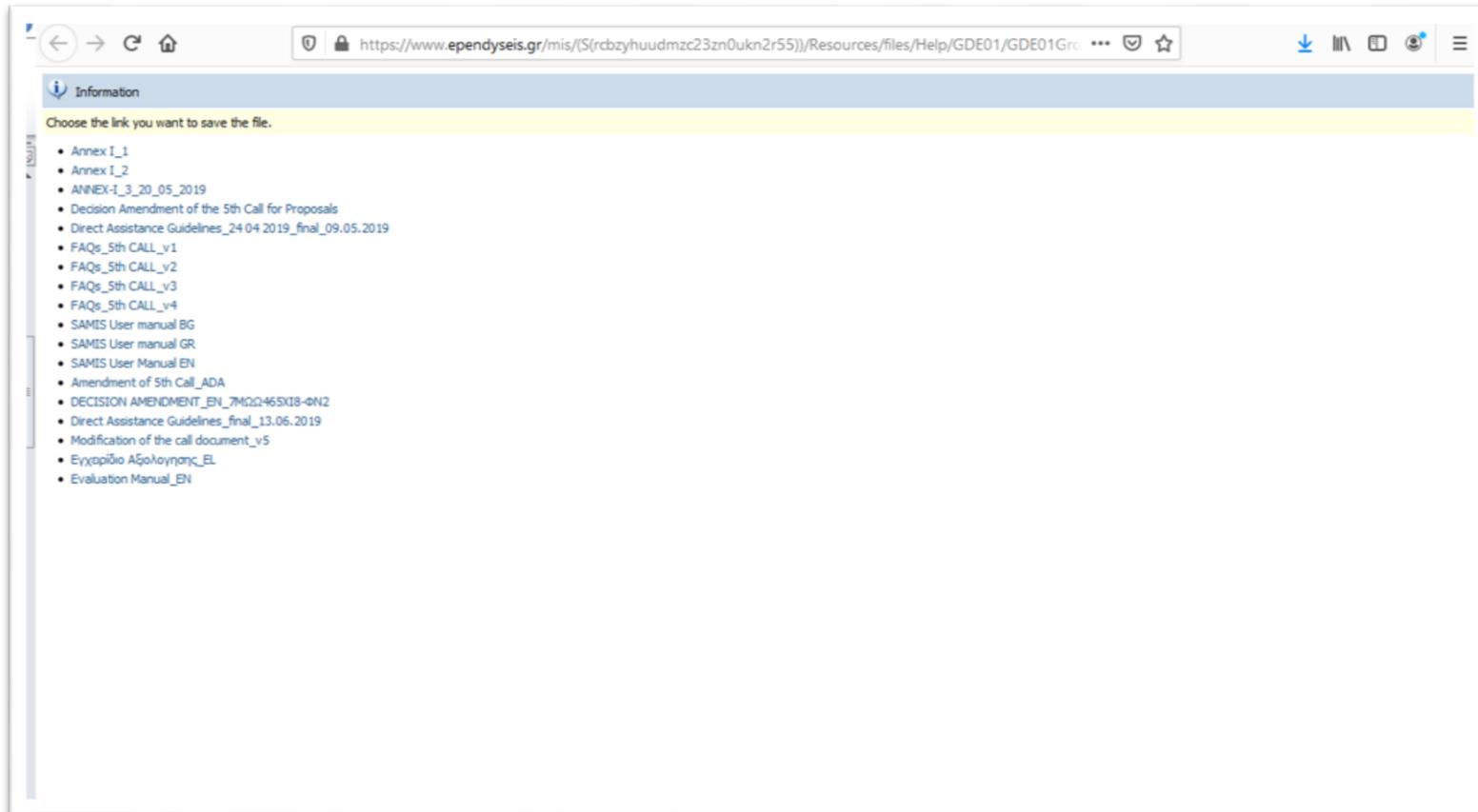
After you login the following screen appears. Go to the menu on the left of the screen and click on the two arrows ( ∨ ) next to “**Interreg**” to expand its menu.

The screenshot displays the 'Πληροφοριακό Σύστημα Κρατικών Ενισχύσεων' (Information System of State Aids) interface. The left sidebar contains a menu with the 'Interreg' item expanded, showing sub-items: Information, Minutes/Decisions, Submissions, Protocol, First Level Evaluation, and Second Level Evaluation. The main content area features a table with the following data:

Κατηγορία	Περιγραφή	Τιμή
Εργα	Σύνολο	70920
	Αριθμός σε κατάσταση: Ηλεκτρονική Υποβολή	13584

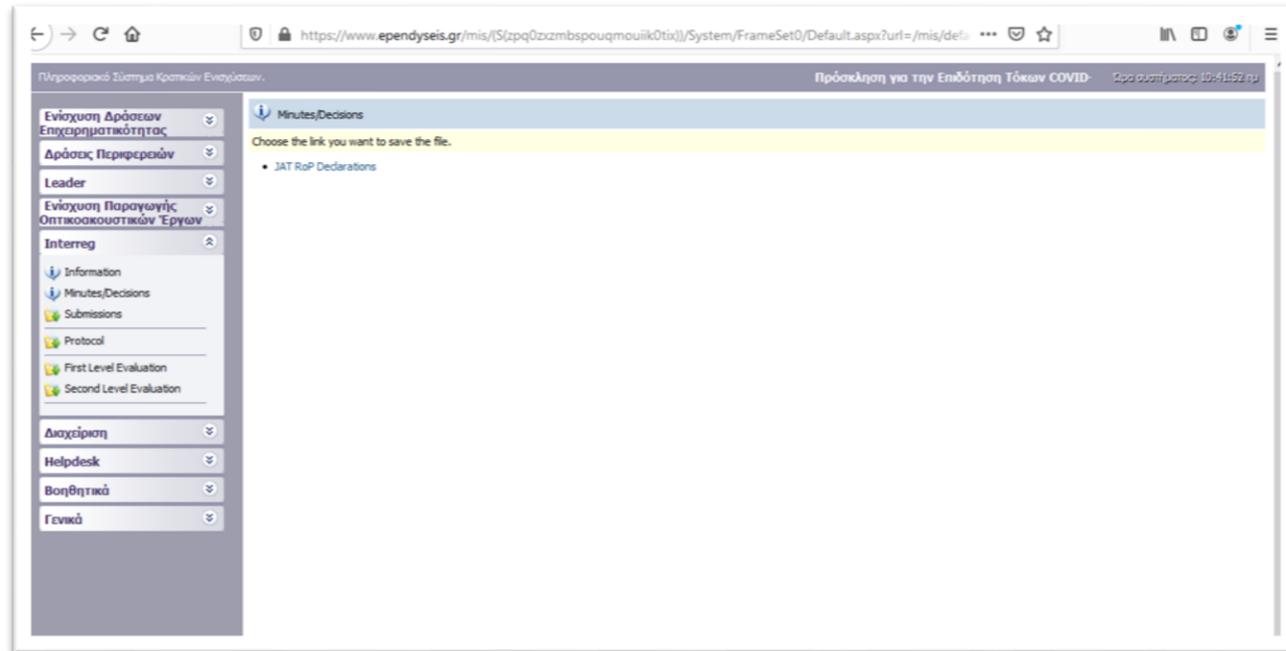
## a. Information:

All versions of the Call document, the Annexes, the FAQs, the User Manuals etc. may be found under this category.



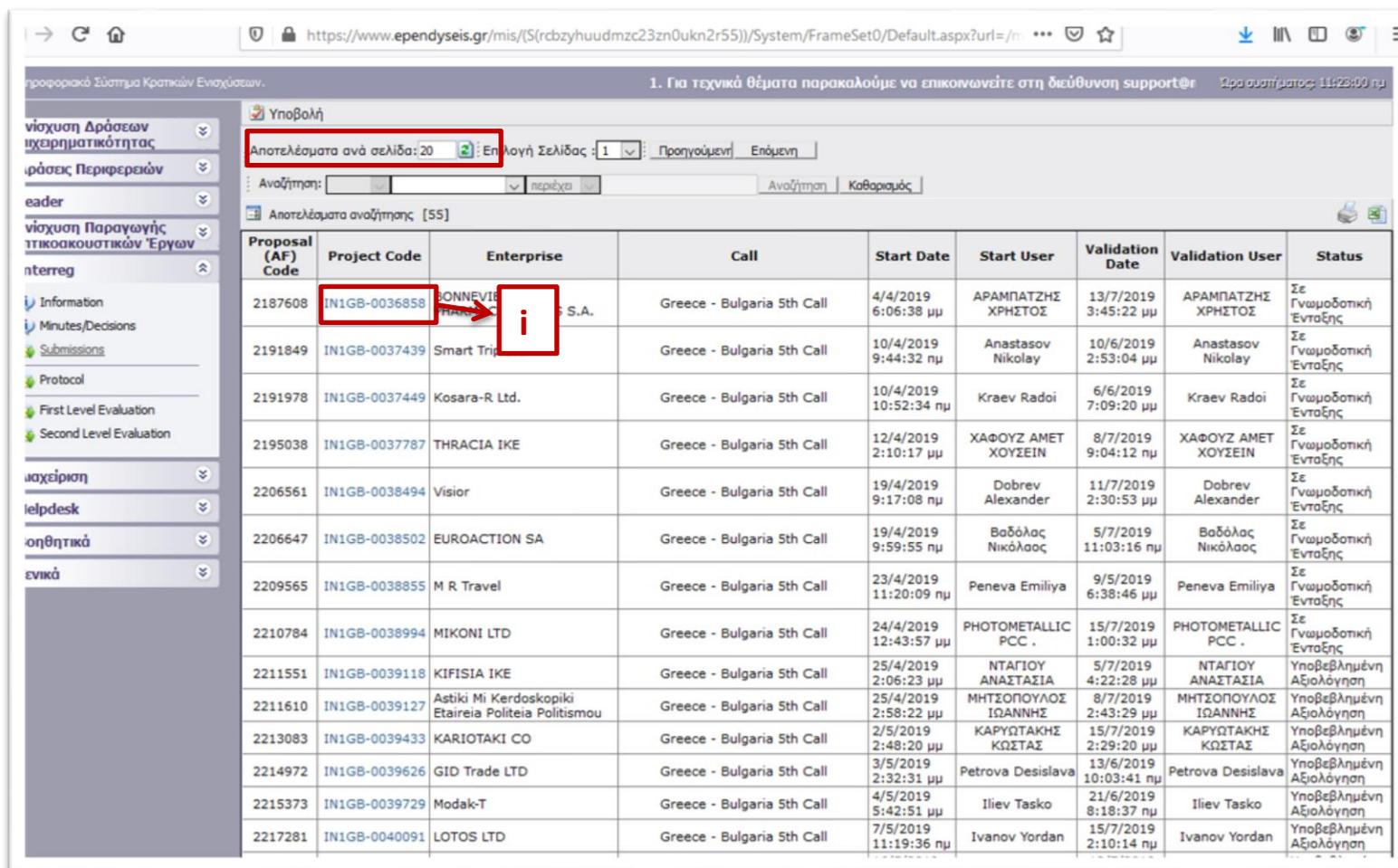
## b. Minutes/Decisions

Official documents of the MC, JAT are uploaded in this section.



### c. Submissions (VIEW RIGHTS ONLY)

In the following screen the user may find a list of the submitted project proposals, as they were submitted by the applicants through the system. In total, there are 55 project proposals submitted and only 20 project proposals are shown per page. To see the full list of the submitted project proposals, the user has to type “60” in the field: “Αποτελέσματα ανά σελίδα:” and click on the refresh button  next to it.



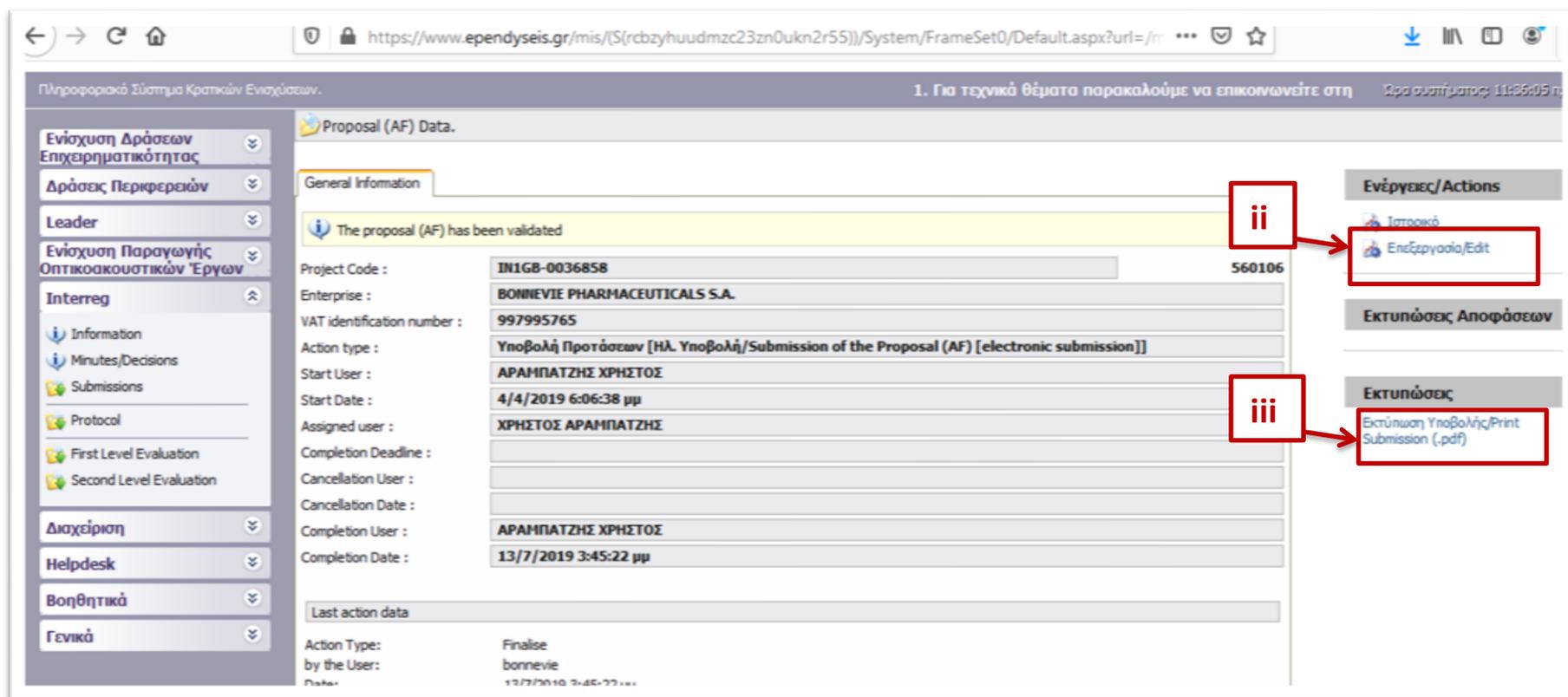
The screenshot shows the 'Υποβολή' (Submissions) section of the Ependyseis.gr system. The search results are displayed in a table with the following columns: Proposal (AF) Code, Project Code, Enterprise, Call, Start Date, Start User, Validation Date, Validation User, and Status. The first row is highlighted, and a red box around the 'Αποτελέσματα ανά σελίδα: 20' field indicates where the user should enter '60' to view all 55 proposals. Another red box highlights an information icon in the 'Enterprise' column of the first row.

Proposal (AF) Code	Project Code	Enterprise	Call	Start Date	Start User	Validation Date	Validation User	Status
2187608	IN1GB-0036858	SONNEVILLE S.A.	Greece - Bulgaria 5th Call	4/4/2019 6:06:38 μμ	ΑΡΑΜΠΑΤΖΗΣ ΧΡΗΣΤΟΣ	13/7/2019 3:45:22 μμ	ΑΡΑΜΠΑΤΖΗΣ ΧΡΗΣΤΟΣ	Σε Γνωμοδοτική Ένταξης
2191849	IN1GB-0037439	Smart Tri	Greece - Bulgaria 5th Call	10/4/2019 9:44:32 ημ	Anastason Nikolay	10/6/2019 2:53:04 μμ	Anastason Nikolay	Σε Γνωμοδοτική Ένταξης
2191978	IN1GB-0037449	Kosara-R Ltd.	Greece - Bulgaria 5th Call	10/4/2019 10:52:34 ημ	Kraev Radoi	6/6/2019 7:09:20 μμ	Kraev Radoi	Σε Γνωμοδοτική Ένταξης
2195038	IN1GB-0037787	THRACIA IKE	Greece - Bulgaria 5th Call	12/4/2019 2:10:17 μμ	ΧΑΦΟΥΖ ΑΜΕΤ ΧΟΥΣΕΙΝ	8/7/2019 9:04:12 ημ	ΧΑΦΟΥΖ ΑΜΕΤ ΧΟΥΣΕΙΝ	Σε Γνωμοδοτική Ένταξης
2206561	IN1GB-0038494	Visior	Greece - Bulgaria 5th Call	19/4/2019 9:17:08 ημ	Dobrev Alexander	11/7/2019 2:30:53 μμ	Dobrev Alexander	Σε Γνωμοδοτική Ένταξης
2206647	IN1GB-0038502	EUROACTION SA	Greece - Bulgaria 5th Call	19/4/2019 9:59:55 ημ	Βαδόλας Νικόλαος	5/7/2019 11:03:16 ημ	Βαδόλας Νικόλαος	Σε Γνωμοδοτική Ένταξης
2209565	IN1GB-0038855	M R Travel	Greece - Bulgaria 5th Call	23/4/2019 11:20:09 ημ	Peneva Emiliya	9/5/2019 6:38:46 μμ	Peneva Emiliya	Σε Γνωμοδοτική Ένταξης
2210784	IN1GB-0038994	MIKONI LTD	Greece - Bulgaria 5th Call	24/4/2019 12:43:57 μμ	PHOTOMETALLIC PCC .	15/7/2019 1:00:32 μμ	PHOTOMETALLIC PCC .	Σε Γνωμοδοτική Ένταξης
2211551	IN1GB-0039118	KIFISIA IKE	Greece - Bulgaria 5th Call	25/4/2019 2:06:23 μμ	ΝΤΑΓΙΟΥ ΑΝΑΣΤΑΣΙΑ	5/7/2019 4:22:28 μμ	ΝΤΑΓΙΟΥ ΑΝΑΣΤΑΣΙΑ	Υποβλημένη Αξιολόγηση
2211610	IN1GB-0039127	Astiki Mi Kerdoskopiki Etaireia Politeia Politismou	Greece - Bulgaria 5th Call	25/4/2019 2:58:22 μμ	ΜΗΤΣΟΠΟΥΛΟΣ ΙΩΑΝΝΗΣ	8/7/2019 2:43:29 μμ	ΜΗΤΣΟΠΟΥΛΟΣ ΙΩΑΝΝΗΣ	Υποβλημένη Αξιολόγηση
2213083	IN1GB-0039433	KARIOTAKI CO	Greece - Bulgaria 5th Call	2/5/2019 2:48:20 μμ	ΚΑΡΥΩΤΑΚΗΣ ΚΩΣΤΑΣ	15/7/2019 2:29:20 μμ	ΚΑΡΥΩΤΑΚΗΣ ΚΩΣΤΑΣ	Υποβλημένη Αξιολόγηση
2214972	IN1GB-0039626	GID Trade LTD	Greece - Bulgaria 5th Call	3/5/2019 2:32:31 μμ	Petrova Desislava	13/6/2019 10:03:41 ημ	Petrova Desislava	Υποβλημένη Αξιολόγηση
2215373	IN1GB-0039729	Modak-T	Greece - Bulgaria 5th Call	4/5/2019 5:42:51 μμ	Iliev Tasko	21/6/2019 8:18:37 ημ	Iliev Tasko	Υποβλημένη Αξιολόγηση
2217281	IN1GB-0040091	LOTOS LTD	Greece - Bulgaria 5th Call	7/5/2019 11:19:36 ημ	Ivanov Yordan	15/7/2019 2:10:14 ημ	Ivanov Yordan	Υποβλημένη Αξιολόγηση

To check a submitted project proposal, the user has to select it from the list based on its Project Code (2<sup>nd</sup> column of the table). Example:

To check the project proposal with Project Code: IN1GB-0036858:

- i. Click on the project code (see picture above) which is an active link.
- ii. In the next screen the user has to click on the link  [Επεξεργασία/Edit](#) found at the left side menu.
- iii. If you want to download the project proposal in a .pdf file, click on the [Εκτύπωση Υποβολής/Print Submission \(.pdf\)](#) link found at the left side menu.



In the previous screen, if the user clicks on the link [Επεξεργασία/Edit](#) , the following screen appears, which is the project proposal submitted by the applicant. It consists of 10 steps and each step consists of sub-tabs. Some steps and tabs are indicated as not applicable. For more information about the screens, please refer to the [SAMIS User Manual EN](#) found in the “Information” menu (see step 3b).

The screenshot shows a web application interface for project proposals. At the top, there is a navigation bar with a home icon, a refresh icon, and a URL: [https://www.ependyseis.gr/mis/\(S\(rcbzyhuudmzc23zn0ukn2r55\)\)/System/FrameSet0/Default.aspx?url=/r/](https://www.ependyseis.gr/mis/(S(rcbzyhuudmzc23zn0ukn2r55))/System/FrameSet0/Default.aspx?url=/r/). Below the navigation bar, there is a header with the text: "Ενίσχυση Επιχειρηματικότητας" and "Ενημέρωση Επιδότησης COVID-19: ο ΚΑΔ 46.46.12 είναι επιλέξιμος." The main content area is divided into 10 steps, numbered 1 to 10. Step 1 is highlighted in blue and contains the sub-tabs: "1.1 Γενικά Στοιχεία Δικαιούχου", "1.2 Στοιχεία Εκπροσώπων", "1.3 Στοιχεία Εταίρων/Μετάων", "1.4 Κ.Α.Δ. Δικαιούχου/Επένδυσης", "1.5 Επιπλέον Πληροφορίες για Δικαιούχο", and "1.6 Συγκεντρώ". The sub-tab "1.1 Γενικά Στοιχεία Δικαιούχου" is selected, and its content is displayed in a blue box with the title "1.1 Beneficiary General Information". The content of this tab is a table with the following data:

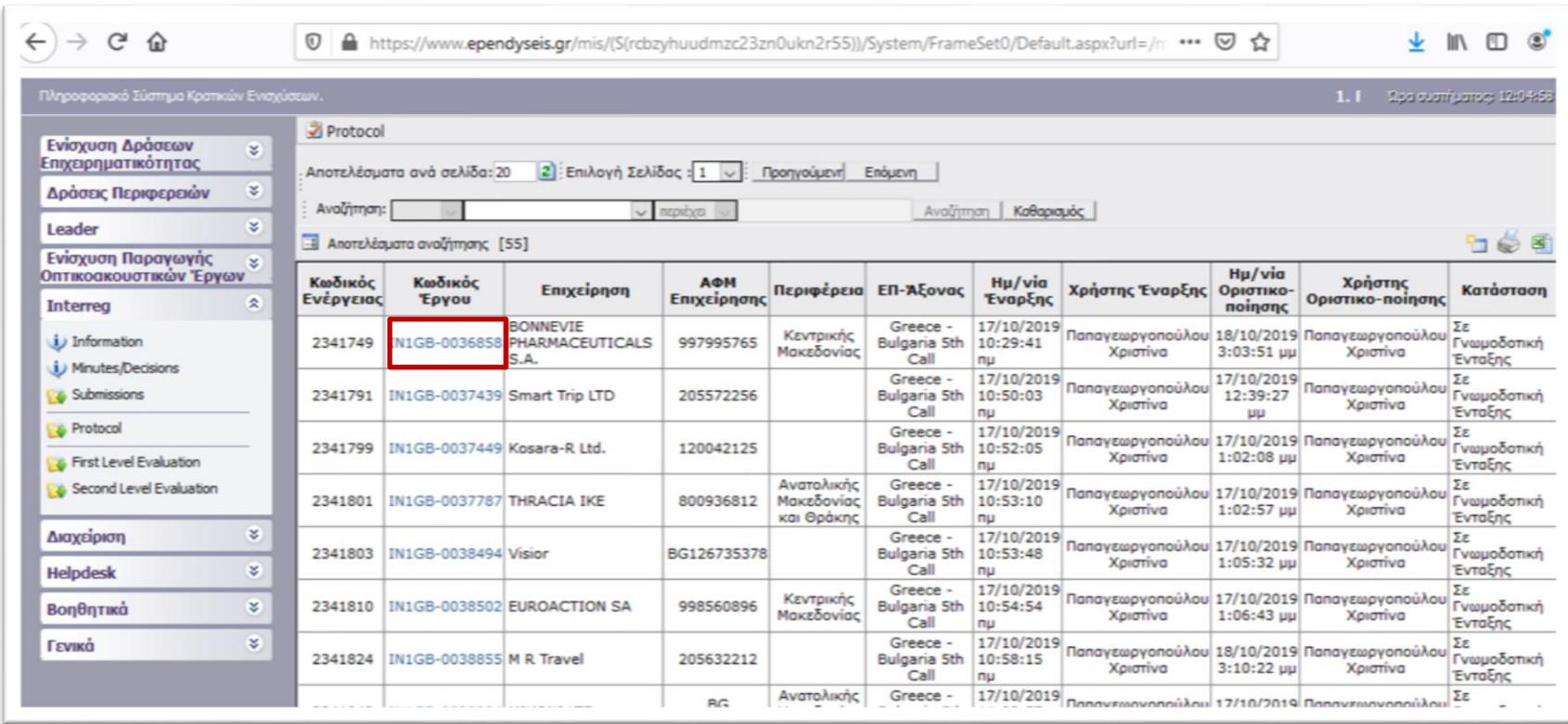
Enterprise Name	Greek / Bulgarian VAT number
BONNEVE PHARMACEUTICALS S.A.	997995765
ПРО ЛАБ - САМОСТОЯТЕЛНА МЕДИКО-ΔΙΑΓΝΩΣΤΙΚΗΝ ΛΑΒΟΡΑΤΟΡΙΑ	205432238

Red arrows point from the "steps" label to the step numbers and from the "Tabs" label to the sub-tab titles. A red box highlights the English name of the selected tab: "1.1 Beneficiary General Information".

**The name of each tab in English is given in the blue box when you open the specific tab.**

#### d. Protocol (VIEW RIGHTS ONLY)

In this category, the user may see the protocol number each project proposal received when its folder was delivered to the JS. The procedure to access this information is the same as above. The user has to click on the Project Code of the specific project proposal he/she wishes to check its protocol number and then click on the  [Επεξεργασία/Edit](#) link found at the left menu.



Πληροφοριακό Σύστημα Κρατικών Ενισχύσεων. 1. | Ωρα συστήματος: 12:04:58

Protocol

Αποτελέσματα ανά σελίδα: 20 | Επιλογή Σελίδας: 1 | Προηγούμενη | Επόμενη

Αναζήτηση: [ ] περιεχόμενο [ ] | Αναζήτηση | Καθαρισμός

Αποτελέσματα αναζήτησης: [55]

Κωδικός Ενέργειας	Κωδικός Έργου	Επιχείρηση	ΑΦΜ Επιχείρησης	Περιφέρεια	ΕΠ-Άξονας	Ημ/νία Έναρξης	Χρήστης Έναρξης	Ημ/νία Οριστικοποίησης	Χρήστης Οριστικοποίησης	Κατάσταση
2341749	IN1GB-0036858	BONNEVIE PHARMACEUTICALS S.A.	997995765	Κεντρικής Μακεδονίας	Greece - Bulgaria Sth Call	17/10/2019 10:29:41 πμ	Παπαγεωργοπούλου Χριστίνα	18/10/2019 3:03:51 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
2341791	IN1GB-0037439	Smart Trip LTD	205572256		Greece - Bulgaria Sth Call	17/10/2019 10:50:03 πμ	Παπαγεωργοπούλου Χριστίνα	17/10/2019 12:39:27 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
2341799	IN1GB-0037449	Kosara-R Ltd.	120042125		Greece - Bulgaria Sth Call	17/10/2019 10:52:05 πμ	Παπαγεωργοπούλου Χριστίνα	17/10/2019 1:02:08 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
2341801	IN1GB-0037787	THRACIA IKE	800936812	Ανατολικής Μακεδονίας και Θράκης	Greece - Bulgaria Sth Call	17/10/2019 10:53:10 πμ	Παπαγεωργοπούλου Χριστίνα	17/10/2019 1:02:57 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
2341803	IN1GB-0038494	Visior	BG126735378		Greece - Bulgaria Sth Call	17/10/2019 10:53:48 πμ	Παπαγεωργοπούλου Χριστίνα	17/10/2019 1:05:32 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
2341810	IN1GB-0038502	EUROACTION SA	998560896	Κεντρικής Μακεδονίας	Greece - Bulgaria Sth Call	17/10/2019 10:54:54 πμ	Παπαγεωργοπούλου Χριστίνα	17/10/2019 1:06:43 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
2341824	IN1GB-0038855	M R Travel	205632212		Greece - Bulgaria Sth Call	17/10/2019 10:58:15 πμ	Παπαγεωργοπούλου Χριστίνα	18/10/2019 3:10:22 μμ	Παπαγεωργοπούλου Χριστίνα	Σε Γνωμοδοτική Ένταξης
			BG	Ανατολικής	Greece -	17/10/2019	Παπαγεωργοπούλου	17/10/2019	Παπαγεωργοπούλου	Σε -

Πληροφοριακό Σύστημα Κρατικών Ενισχύσεων. για την Επιδότηση Τόκων COVID-19: ο ΚΑΔ 46.46.12 είναι επιλέξιμος. Γραφείο: 12:05:45 μμ

Proposal (AF) Data.

**General Information**

The proposal (AF) has been validated

Project Code : **IN1GB-0036858** 560106  
 Enterprise : **BONNEVIE PHARMACEUTICALS S.A.**  
 VAT identification number : **997995765**  
 Action type : **Παραλαβή Φυσικού Φακέλου [Παραλαβή Φυσικού Φακέλου]**  
 Start User : **Παπαγεωργοπούλου Χριστίνα**  
 Start Date : **17/10/2019 10:29:41 μμ**  
 Assigned user : **Χριστίνα Παπαγεωργοπούλου**  
 Completion Deadline :  
 Cancellation User :  
 Cancellation Date :  
 Completion User : **Παπαγεωργοπούλου Χριστίνα**  
 Completion Date : **18/10/2019 3:03:51 μμ**

Last action data

**Ενέργειες/Actions**

[Ιστορικό](#)  
[Επεξεργασία/Edit](#)

Πληροφοριακό Σύστημα Κρατικών Ενισχύσεων. 1. f

Ενίσχυση Επιχειρηματικότητας

Οδηγός ενέργειας Παραλαβή Φυσικού Φακέλου [Παραλαβή Φυσικού Φακέλου] για την πρόταση με κωδικό: **[IN1GB-0036858] BONNEVIE PHARMACEUTICALS S.A.** με ΑΦΜ ενέργειας: **2341749** . Η ενέργεια ξεκίνησε από τον χρήστη: **Παπαγεωργοπούλου Χριστίνα** . Ημ. - Ώρα έναρξης: **17/10/2019 10:29:41 μμ** . Η ενέργεια είναι αναστεν **Παπαγεωργοπούλου** . Η ενέργεια ολοκληρώθηκε από τον χρήστη: **Παπαγεωργοπούλου Χριστίνα** . Ημ. - Ώρα ολοκλήρωσης: **18/10/2019 3:03:51 μμ**

**1 [ΠΑΡΑΛΑΒΗ ΦΥΣΙΚΟΥ ΦΑΚΕΛΟΥ] 2**

Παραλαβή Φυσικού Φακέλου

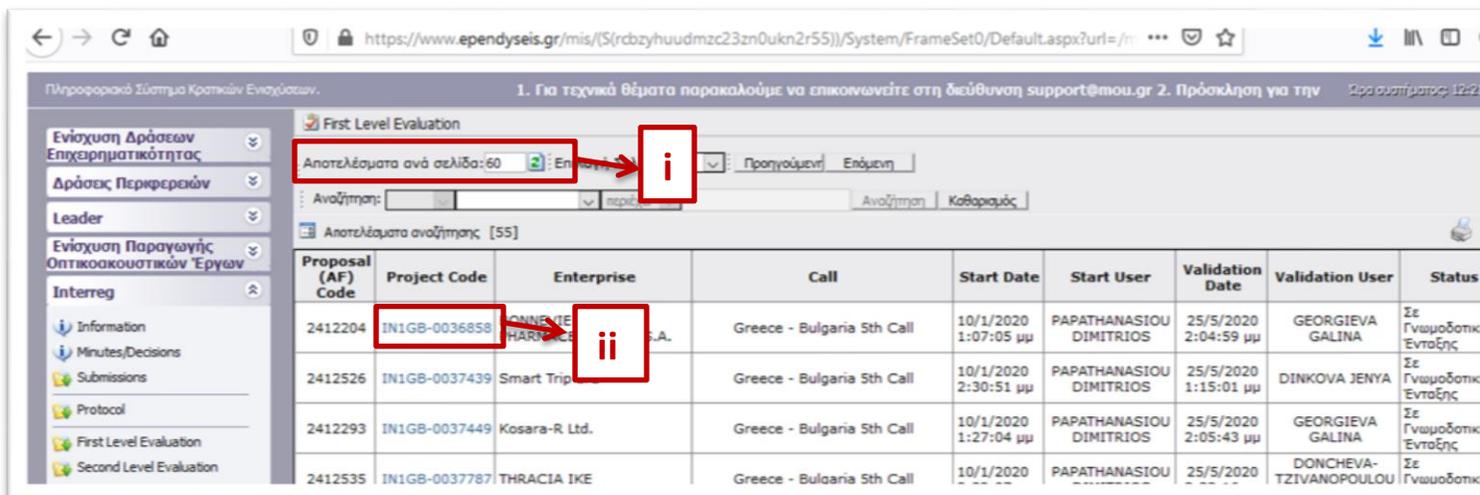
**Protocol**

Protocol Number	Date of Protocol	Comments
Protocol Number 4011	Date of Protocol 16/07/2019	Comments The time of the folder's submission to the courier company is not written on the post stamp.

## e. First Level Evaluation (VIEW RIGHTS ONLY)

In this section you may see the evaluation of each proposal performed by the **1<sup>st</sup> Level Evaluation Body (Joint Secretariat)**.

- i. To see the full list of the evaluated project proposals type “60” in the field: “Αποτελέσματα ανά σελίδα:” and click on the refresh button  next to it.
- ii. To check the evaluation of a project proposal, select it from the list based on its Project Code (2nd column of the table).  
Example: for project proposal with Project Code: IN1GB-0036858: Click on the project code which is an active link.
- iii. In the next screen you click on the link  [Επεξεργασία/Edit](#) at the left side menu.
- iv. If the user wishes to download the evaluation report in a .pdf file, click on the link [Εκτύπωση Αξιολόγησης\(.pdf\)](#) found at the left side menu.



The screenshot displays the 'First Level Evaluation' interface. At the top, there is a navigation bar with the text 'Πληροφοριακό Σύστημα Κρατικών Ενισχύσεων' and '1. Για τεχνικά θέματα παρακαλούμε να επικοινωνείτε στη διεύθυνση support@kou.gr 2. Πρόσκληση για την Προσέλευση: 12/2'. Below this, the 'First Level Evaluation' section is visible, featuring a search bar with the text 'Αποτελέσματα ανά σελίδα: 60' and a refresh button. A red box highlights the search bar and the refresh button, with a red arrow pointing to a red box containing the letter 'i'. Below the search bar, there is a table with the following columns: Proposal (AF) Code, Project Code, Enterprise, Call, Start Date, Start User, Validation Date, Validation User, and Status. The table contains five rows of data. A red box highlights the 'Project Code' column, with a red arrow pointing to a red box containing the letters 'ii'. The first row of data is: 2412204, IN1GB-0036858, KONNITECHNIA S.A., Greece - Bulgaria 5th Call, 10/1/2020 1:07:05 μμ, PAPATHANASIOU DIMITRIOS, 25/5/2020 2:04:59 μμ, GEORGIEVA GALINA, Σε Γνωμοδοκ Ενταξης.

Proposal (AF) Code	Project Code	Enterprise	Call	Start Date	Start User	Validation Date	Validation User	Status
2412204	IN1GB-0036858	KONNITECHNIA S.A.	Greece - Bulgaria 5th Call	10/1/2020 1:07:05 μμ	PAPATHANASIOU DIMITRIOS	25/5/2020 2:04:59 μμ	GEORGIEVA GALINA	Σε Γνωμοδοκ Ενταξης
2412526	IN1GB-0037439	Smart Trip	Greece - Bulgaria 5th Call	10/1/2020 2:30:51 μμ	PAPATHANASIOU DIMITRIOS	25/5/2020 1:15:01 μμ	DINKOVA JENYA	Σε Γνωμοδοκ Ενταξης
2412293	IN1GB-0037449	Kosara-R Ltd.	Greece - Bulgaria 5th Call	10/1/2020 1:27:04 μμ	PAPATHANASIOU DIMITRIOS	25/5/2020 2:05:43 μμ	GEORGIEVA GALINA	Σε Γνωμοδοκ Ενταξης
2412535	IN1GB-0037787	THRACIA IKE	Greece - Buloaia 5th Call	10/1/2020	PAPATHANASIOU	25/5/2020	DONCHEVA-TZIVANOPOULOU	Σε Γνωμοδοκ

Browser address bar: [https://www.ependyseis.gr/mis/\(S{\(rcbzyhuudmzc23zn0ukn2r55\)}\)/System/FrameSet0/Default.aspx?url=/m](https://www.ependyseis.gr/mis/(S{(rcbzyhuudmzc23zn0ukn2r55)})/System/FrameSet0/Default.aspx?url=/m)

### Proposal (AF) Data.

**General Information**

*The proposal (AF) has been validated*

Project Code :	<b>IN1GB-0036858</b>	<b>560106</b>
Enterprise :	<b>BONNIEVE PHARMACEUTICALS S.A.</b>	
VAT identification number :	<b>997995765</b>	
Action type :	<b>Αξιολόγηση Προτάσεων [Αξιολόγηση Προτάσεων]</b>	
Start User :	<b>PAPATHANASIOU DIMITRIOS</b>	
Start Date :	<b>10/1/2020 1:07:05 μμ</b>	
Assigned user :	<b>GALINA GEORGIEVA</b>	
Completion Deadline :		
Cancellation User :		
Cancellation Date :		
Completion User :	<b>GEORGIEVA GALINA</b>	
Completion Date :	<b>25/5/2020 2:04:59 μμ</b>	

Last action data

Action Type:	Finalise
by the User:	user2262401
Date:	25/5/2020 2:04:59 μμ
Comments:	

**Ενέργειες/Actions**

- Ιστορικό
- Επεξεργασία/Edit

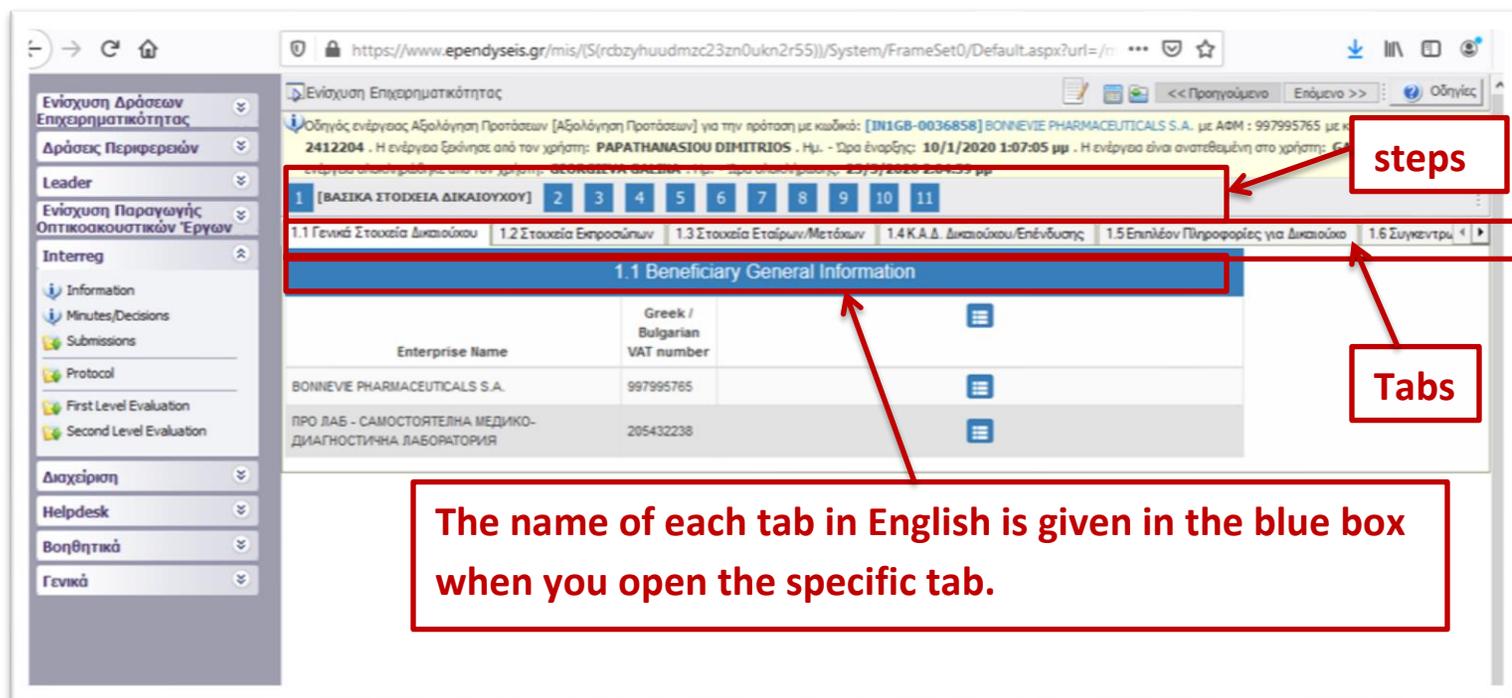
**Εκτυπώσεις**

- Εκτύπωση Αξιολόγησης(.pdf)

Annotations: A red box labeled 'ii' points to the 'Action type' field. A red box labeled 'iv' points to the 'Εκτύπωση Αξιολόγησης(.pdf)' link.

In the previous screen, by clicking on the link  [Επεξεργασία/Edit](#) , the user sees the following screen, which *is the evaluation report of the proposal, as it was performed and submitted by the 1<sup>st</sup> Level Evaluation Body (JS)*. It consists of 11 steps and each step consists of sub-tabs. Some steps and tabs are indicated as not applicable.

In **steps 1-8** the evaluators had access to the applicant’s submitted application form, which they could edit in case corrections were needed. So, the screens here may be modified compared to the ones found under the “Submissions” category.



The screenshot displays a web application interface for proposal evaluation. The main content area shows a progress bar with 11 numbered steps. Step 1, '[ΒΑΣΙΚΑ ΣΤΟΙΧΕΙΑ ΔΙΚΑΙΟΥΧΟΥ]', is selected and expanded into a sub-tab titled '1.1 Beneficiary General Information'. This sub-tab contains a table with the following data:

Enterprise Name	Greek / Bulgarian VAT number
BONNEVIE PHARMACEUTICALS S.A.	997995765
ПРО ЛАБ - САМОСТОЯТЕЛНА МЕДИКО-ΔΙΑΓΝΩΣΤΙΚΗΝ ΛΑΒΟΡΑΤΟΡΙΩΝ	205432238

Annotations in the image include:

- A red box labeled "steps" pointing to the progress bar.
- A red box labeled "Tabs" pointing to the sub-tab header.
- A red box containing the text: "The name of each tab in English is given in the blue box when you open the specific tab."

In **step 9** the users sees the evaluation of the proposal, as it was performed by the JS:

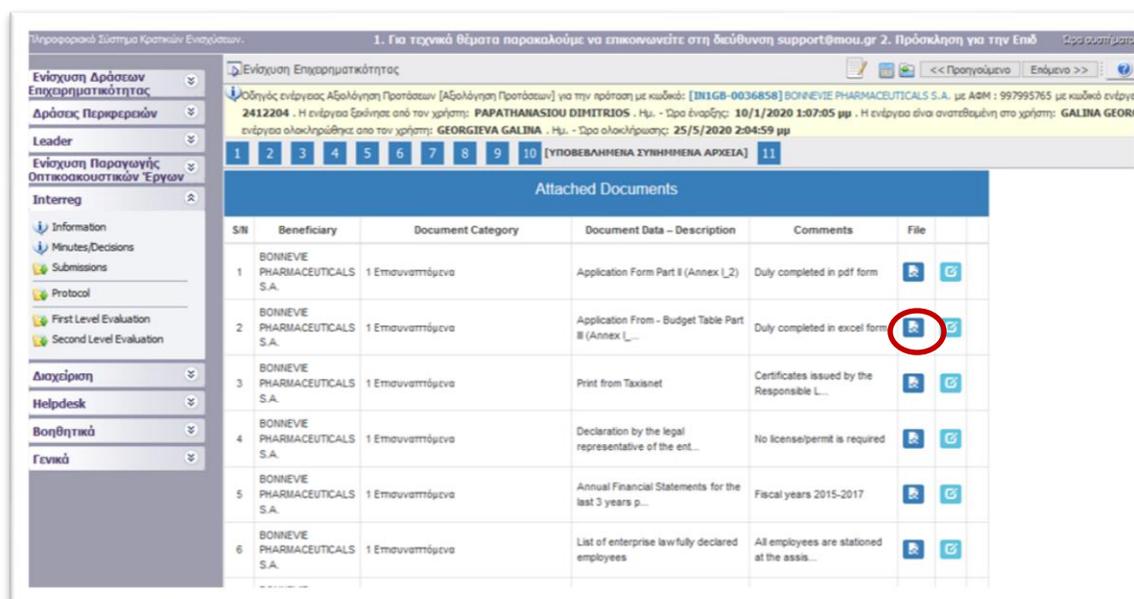
- In Tab **9.1 - COMPLETENESS-ADEQUACY** is the evaluation of the ON/OFF criteria
- In Tab **9.2 - SCORING** is the score of each Group of Criteria and the result calculated according to the weight of each group.
- In Tab **9.3 - EVALUATION DATA – FINAL JUDGEMENT** is the final judgment of the JS evaluators and their comments.

In **step 10 - Attached Documents**, the user may find all attachments made by the applicant during the submission phase. To download a

file the user has to click on the icon  .

In **step 11 - Attached Documents**, the user may find all attachments made by the JS evaluators during the 1<sup>st</sup> level evaluation. To

download a file the user has to click on the icon  . In this step, the user may also find attached the detailed evaluation sheet, filled in and signed by the project proposal’s JS evaluators.



S/N	Beneficiary	Document Category	Document Data - Description	Comments	File
1	BONNEVE PHARMACEUTICALS S.A.	1 Επισυναπτόμενα	Application Form Part II (Annex L2)	Duly completed in pdf form	 
2	BONNEVE PHARMACEUTICALS S.A.	1 Επισυναπτόμενα	Application Form - Budget Table Part II (Annex L...	Duly completed in excel form	 
3	BONNEVE PHARMACEUTICALS S.A.	1 Επισυναπτόμενα	Print from Taxianet	Certificates issued by the Responsible L...	 
4	BONNEVE PHARMACEUTICALS S.A.	1 Επισυναπτόμενα	Declaration by the legal representative of the ent...	No license/permit is required	 
5	BONNEVE PHARMACEUTICALS S.A.	1 Επισυναπτόμενα	Annual Financial Statements for the last 3 years p...	Fiscal years 2015-2017	 
6	BONNEVE PHARMACEUTICALS S.A.	1 Επισυναπτόμενα	List of enterprise lawfully declared employees	All employees are stationed at the assis...	 

## f. Second Level Evaluation (VIEW RIGHTS ONLY)

The tabs of this section are the same as the ones of the section 1<sup>st</sup> Level Evaluation Body.

In this section you may see the evaluation of each project proposal performed by the 2<sup>nd</sup> Level Evaluation Body (JAT – Joint Assessment Team).

In order to access the initial – submitted by the applicant Application Form, the user has to download the .pdf file from the “Submissions” menu (see section 3.d). In order to access the 1<sup>st</sup> Level Evaluation Report performed by the JS, the user has to download the .pdf file from the “First Level Evaluation” menu (see section e in page 12, point iv).

- i. To see the full list of the evaluated project proposals type “60” in the field: “Αποτελέσματα ανά σελίδα:” and click on the refresh button  next to it.
- ii. To check the 2<sup>nd</sup> level evaluation of a project proposal, select it from the list based on its Project Code (2nd column of the table). Example: for project proposal with Project Code: IN1GB-0036858: Click on the project code which is an active link.
- iii. In the next screen you click on the link  [Επεξεργασία/Edit](#) at the left side menu.
- iv. If the user wishes to download the 2<sup>nd</sup> level evaluation report in a .pdf file, click [Εκτύπωση Αξιολόγησης\(.pdf\)](#) on the link found at the left side menu.

Πληροφοριακό Σύστημα Κρατικών Ενισχύσεων - 19: ο ΚΑΔ 46.46.12 είναι επιλέξιμος Γραφείο: 2/12/20 μμ

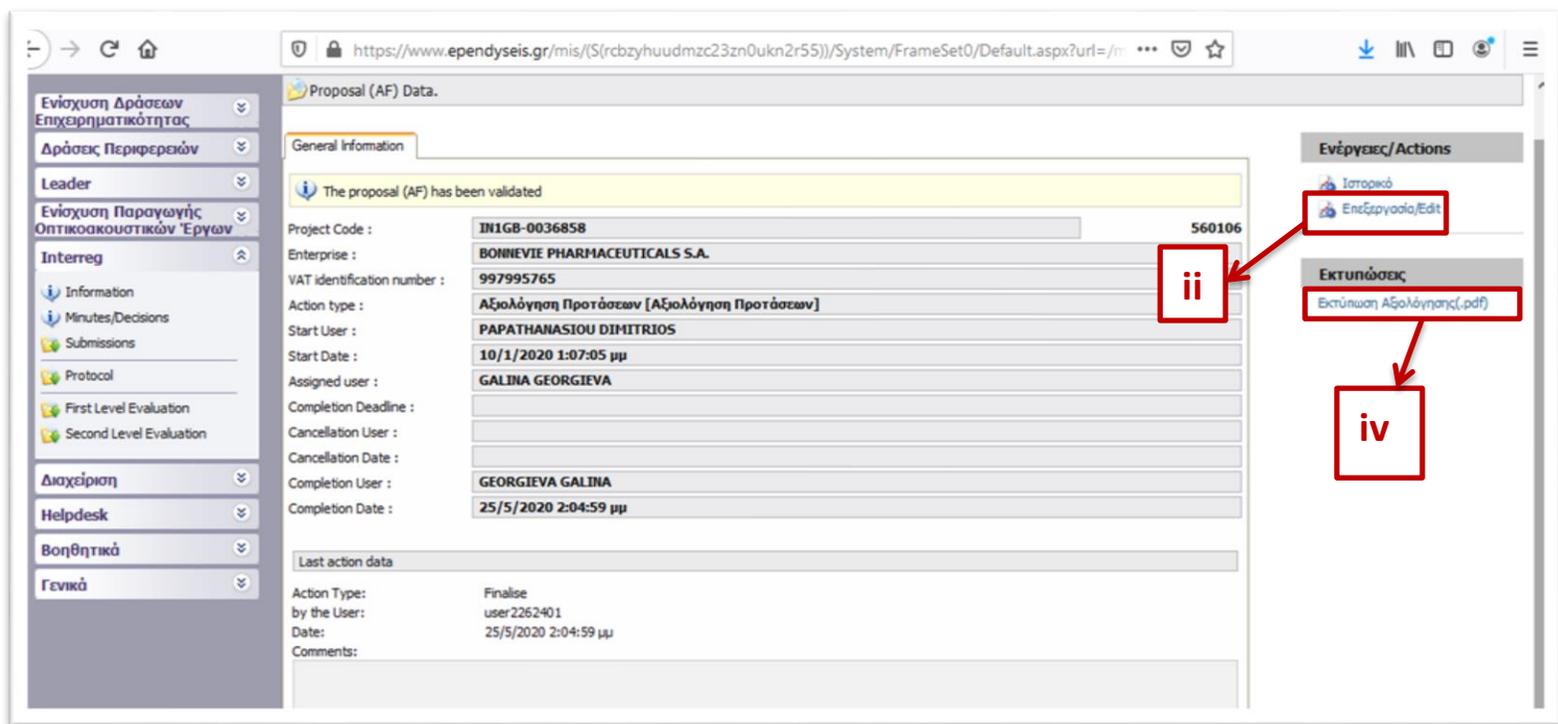
Second Level Evaluation

Αποτελέσματα ανά σελίδα: 20 Επιλογή Σελίδας Προηγούμενη Επόμενη

Αναζήτηση:  περιόχ  Αναζήτηση Καθαρισμός

Αποτελέσματα αναζήτησης [ 9 ]

Proposal (AF) Code	Project Code	Name	Call	Start Date	Start User	Validation Date	Validation User	Status
3209844	IN1GB-0036858	BONNE PHARMACEUTICALS S.A.	Greece - Bulgaria 5th Call	28/5/2020 9:56:09 ημ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3213582	IN1GB-0037439	Smart Trip LTD	Greece - Bulgaria 5th Call	28/5/2020 12:11:23 μμ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3215603	IN1GB-0037449	Kosara-R Ltd.	Greece - Bulgaria 5th Call	28/5/2020 12:58:01 μμ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3215630	IN1GB-0037787	THRACIA IKE	Greece - Bulgaria 5th Call	28/5/2020 12:58:20 μμ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3228423	IN1GB-0038494	Visior	Greece - Bulgaria 5th Call	29/5/2020 10:23:20 ημ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3228002	IN1GB-0038502	EUROACTION SA	Greece - Bulgaria 5th Call	29/5/2020 9:09:04 ημ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3228466	IN1GB-0038855	M R Travel	Greece - Bulgaria 5th Call	29/5/2020 10:30:05 ημ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3217818	IN1GB-0038994	MIKONI LTD	Greece - Bulgaria 5th Call	28/5/2020 1:44:32 μμ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης
3220078	IN1GB-0042083	KONSTANTINOS V. LALIKOS AND PARTNERS	Greece - Bulgaria 5th Call	28/5/2020 3:13:09 μμ	ΦΩΤΙΑΔΗΣ ΚΥΡΙΑΚΟΣ			Σε Γνωμοδοτική Ένταξης



In the screen above, by clicking on the link [Επεξεργασία/Edit](#), the user sees the following screen, which *is the evaluation report of the proposal, as it was performed and submitted by the 2nd Level Evaluation Body (JAT)*. It consists of 13 steps and each step consists of sub-tabs. Some steps and tabs are indicated as not applicable.

In **steps 1-8** the user sees the screens of the Application Form of the project, as they are formed after the evaluation of the proposal by the JAT during the 2<sup>nd</sup> level evaluation phase. So, the screens here may be modified compared to the ones found under the “Submissions” category and/or to the ones found under the “First Level Evaluation” category.

steps

Tabs

The name of each tab in English is given in the blue box when you open the specific tab.

Enterprise Name	Greek / Bulgarian VAT number
BONNEVIE PHARMACEUTICALS S.A.	997995765
ПРО ЛАБ - САМОСТОЯТЕЛНА МЕДИКО-ДИАГНОСТИЧНА ЛАБОРАТОРИЯ	205432238

The main part of the evaluation is performed and recorded in **Step 9**. In this step the user sees the evaluation of the proposal, as it was performed by the JAT – 2<sup>nd</sup> level evaluation body:

- In Tab **9.1 - COMPLETENESS-ADEQUACY** is the evaluation of the ON/OFF criteria
- In Tab **9.2 - SCORING** is the score of each Group of Criteria and the result calculated according to the weight of each group.
- In Tab **9.3 - EVALUATION DATA – FINAL JUDGEMENT** is the final judgment of the JAT evaluators and their comments.

The data of these screens may differ compared to the ones of the category First Level Evaluation, in case the JAT modified/corrected the evaluation report of a project proposal.

In **step 11 - Attached Documents**, the user may find all attachments made by:

- the applicant during the submission phase. The applicant’s attachments are the ones that in column “Document Category” have the description “1 Επισυναπτόμενα” (meaning - 1. Attachments)
- by the JS evaluators during the 1<sup>st</sup> level evaluation. The evaluators’ attachments are the ones that in column “Document Category” have the description “3 Επισυναπτόμενα Έγγραφα Αξιολόγησης” (meaning - 3. Evaluation’s Attached Documents). The evaluators’ attachments include the following (check column 4 - Document Data – Description):
  - o Evaluation sheet
  - o Correspondence with the LB
  - o Clarification received for both beneficiaries

In this step, the user may also find attached the detailed evaluation sheet, filled in and signed by the project proposal’s JS evaluators.

To download any attached file/folder, the user has to click on the Download button



		Applicant's attachments			Download button
38	AniMar	1 Επισυναπτόμενα	Refers to Index 7	Refers to Index 7	 
39	KIFISIA IKE	1 Επισυναπτόμενα	PARTNERSHIP AGREEMENT	Refers to Index 11 of the Required Appli...	 
40	KIFISIA IKE	3 Επισυναπτόμενα Έγγραφα Αξιολόγησης	Clarification received for both beneficiaries	Clarification received for both benefici...	 
41	KIFISIA IKE	3 Επισυναπτόμενα Έγγραφα Αξιολόγησης	Correspondence with the LB	Correspondence with the LB	 
42	KIFISIA IKE	3 Επισυναπτόμενα Έγγραφα Αξιολόγησης	Evaluation sheet	Joint Secretariat of the Cooperation Pro...	 

Evaluators' attachments

In **step 12 - Attached Documents (Joint Assessment Team)**, the user may find the attachments made by the JAT, if any. Whatever applies for step 11, also applies for step 12.

**Step 13 will be finalized after the closure of the written procedure and the decision of the Monitoring Committee on which project proposals will be approved/rejected for being financed. This step will be performed by the person designated by the Monitoring Committee to insert in SAMIS the final decision of the MC. For this reason, the MC members are kindly requested to NOT press any key on the screen.**